

RAVENNA RAILROAD FESTIVAL AT THE YARD

Saturday & Sunday, September 7-8, 2024

Phone: (833) 597-8326, ext 819

Email: festival@kentuckysteam.org

The Ravenna Railroad Festival, a celebration of the railroad industry which established the City of Ravenna provides a weekend of free entertainment and activities for everyone in the community. This family-oriented event offers something for everyone. In 2021, we soared to new heights and attracted nearly 3000 visitors. We would like to invite you to become a part of the fun!

We have expanded to a two-day event.

Booth fees reserve your spot for both days. There are no single-day rates.

REMINDER: We will be adding a \$35.00 refundable deposit. If you stay both days of the festival until 5:00pm on Sunday, this extra fee will be refunded to you!

Location: The Yard at 499 Kirkland Ave, Irvine KY 40336

Booth Sizes & Registration Fee:

20' x 10' electric.....	\$140 + \$35 refundable deposit
20' x 10' non-electric.....	\$110 + \$35 refundable deposit
10' x 10' non-electric.....	\$80 + \$35 refundable deposit

EARLY BIRD PRICING through January 31, 2024:
\$20 off (same rate as 2023)

Important Dates to Remember

Sat., Sept. 8 Check-in/set-up time: 7 – 9 a.m.

Sat., Sept. 8 Festival hours: 9 a.m. – 7 p.m. (tentative)

Sun., Sept. 9 Festival hours: 10 a.m. – 6 p.m. (tentative)

If you would like to bring your tent and set it up on Friday evening September 7, 2024, please let us know by emailing festival@kentuckysteam.org

General Information

1. The Festival Booth Committee is responsible for space assignments. We reserve the right to limit the number of booths with similar items.
2. First time applicants need to include three photographs of items you plan to sell with your application form and booth payment. If your booth is not accepted, we will return payment along with your photographs as soon as possible.
3. Exhibitors are responsible for collecting, reporting, and paying sales taxes.
4. Exhibitors are responsible for providing your tables, chairs, shelter, and outdoor extension cords.
5. Exhibitors will be expected to keep the booth area clean at all times.
6. The booth committee will check all booths for adherence to policies and advise exhibitors of infractions that require immediate attention.
7. Once your reservation has been confirmed, we regret that we will not be able to refund your money.
8. The festival remains open rain or shine. You must be prepared for inclement weather with appropriate protections so that your booth may remain open. Exhibitors must remain in your assigned booth to do business – NO ROAMING to do business.
9. No pets will be allowed in the booth area for safety reasons.
10. The festival committee reserves the right to eliminate the selling of items not approved by the festival. Examples; MLM products, gambling, martial arts weapons, pornography, copies of designer products, etc. Any object that could be a nuisance to anyone should not be sold. Examples; poppers, fireworks, disappearing ink, spray foam cans, stink bombs, silly string, etc. No games will be allowed unless approved by the festival committee.
11. Devices that produce sound must be operated in a manner that does not infringe on the rights of neighboring exhibitors. The festival committee reserves the right to determine the acceptable sound level.

Booth Guidelines

1. BOOTH APPEARANCE IS EXTREMELY IMPORTANT!!! Tables should be draped to the ground. The more attractive your booth, the better you will sell.
2. Boxes, wrapping papers, bags, and general clutter MUST be concealed from view. Trailers may not be parked within exhibiting area unless they are an integral part of the display. They cannot be used for storage only. Vehicles cannot be part of a booth display unless they are providing a service (e.g. medical vans).

Exhibitor Services

1. There will be security, however, the festival makes no guarantees and assumes no responsibility for loss, breakage, etc. Items should be removed at closing.
2. Electric service is available and may be contracted in advance.
3. The Ravenna Railroad Festival Committee will be available at all times to help.
6. Welcome packets containing a nametag, booth number, parking information, etc. will be given during check-in at the festival.
7. Promotion will include press releases to regional newspapers, radio stations, magazines, television stations, and websites as funding allows.
8. Parking will be a short walk from the booth area. You will be able to pull up to the exhibitor space for setup and teardown.

(This is your copy to keep for reference.)

2024 RAVENNA RAILROAD FESTIVAL AT THE YARD

BOOTH APPLICATION

You may also register online at www.railroadfestival.com

Group/Business Name: _____ Person Responsible: _____

Mailing Address: _____ E-mail address: _____

City: _____ State: _____ Zip: _____

Phone: (Day) _____ (Evening) _____

Phone number of someone, a relative or neighbor, who may be reached in the event of an

Emergency: Name _____ Phone # _____

CHECK APPROPRIATE BOX (ES). Returning Exhibitor: Yes _____ No _____

TYPE OF ITEMS TO BE SOLD OR DISPLAYED:

Baked Goods _____ Educational _____ Game _____ Health _____ Other _____

DESCRIBE ITEMS YOU PLAN TO DISPLAY OR SELL. _____

BOOTH SIZES & FEES: (Make checks payable to Ravenna Railroad Festival)

20' x 10' ELECTRIC Type needed: 110 or 220 # _____ @ \$120 = _____

20' x 10' NON-ELECTRIC # _____ @ \$90 = _____

10' x 10' NON-ELECTRIC # _____ @ \$60 = _____

PLUS \$35 REFUNDABLE DEPOSIT

Amount enclosed: _____

By August 9, 2024 return application, check (please do not send cash or money order), and photographs (if a new vendor applicant) to:

Ravenna Railroad Festival at The Yard

499 Kirkland Ave.

Irvine KY 40336.

Disclaimer: I understand that there are inherent risks involved in participating in the festival and that I will assume all risks and hazards incidental to such participation and we do hereby waive, release, absolve, indemnify, and agree to hold blameless the city of Ravenna, organizers, supervisors, participants, and staff personnel.

SIGNATURE: _____ DATE: _____

For office use: Date registration application received _____ Cash or check/money order # _____ Booth assigned _____